



SAHITHYA DEGREE COLLEGE

Affiliated to Yogi vemana University (Co-Education)

Accredited with B+ Grade by NAAC

Recognised by UGC u/s 2(f), ISO 9001-2015 certified Institution

Near Cherlopalle Road, Khajipeta, Y.S.R KADAPA Phone No. 7702801559



CONSTITUTION OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

ACADEMIC YEAR 2025-26

SHDC/SGRC/2025-26/002

Date: 19-06-2025

The constitution of Students Grievance Redressal Committee is framed in accordance with the University Grants Commission (Redressal of Grievances of Students) Regulations, 2019, to ensure the fair and prompt redressal of grievances of students in a transparent and accountable manner.

Objectives of GRC:

The objective of this Committee is to provide a mechanism for redressal of grievances of students related to academic, administrative, or personal matters.

The committee for the academic year 2025-26 is constituted with the following members.

S. No.	Name of the Members	Designation	Role in the Committee
1	Mr.N.Sanjeeva Reddy	Principal	Chairperson
2	Mr.G.Vijay Kumar	Assistant Professor, Dept. of Computer Science	Faculty Member
3	Mss.T.Bala MAsthanamma	Assistant Professor, Dept. of Computer Science	Faculty Member
4	Mr,L,Anil Kumar Reddy	Administrative Officer	Member
5	Mr.S.Sujith	III B.Sc (Computer Science)	Student Member



Key function of GRC is mentioned below:

- To accept written complaints from students relating to:
 - Admission
 - Fee issues
 - Examination
 - Results
 - Harassment or unfair treatment
 - Any other academic/administrative issue
- To inquire and recommend resolution within a time-bound period (15 days).
- To maintain confidentiality and ensure impartiality.
- To submit a quarterly report of grievances received and resolved to the Head of the Institution.

Meeting and Procedure:

- The SGRC shall meet as and when required, at least once in every quarter.
- Quorum for the meeting shall be at least three members, including the Chairperson.
- All decisions shall be recorded and maintained for audit and compliance purposes.




Principal

PRINCIPAL
SAHITHYA DEGREE COLLEGE
KHAJIPETA (M), Y.S.R. Dist.